

Minutes

Kingston Fire District
Board of Wardens' Meeting
23 August 2012

Present: Wardens Donald Cobb, Sandy Koerner, Elizabeth McNab and Ina Sciabarrasi. Also, present were Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre, and Major Stephen Baker - Interim Director of Public Safety & Emergency Management URI, Chief Nathan Barrington, District Manager Jodi Hall and KFD Tax Assessor Dorald Beasley.

Absent: Warden Vincent Rose was not present.

Call to Order: President Cobb called the Board of Wardens' Meeting to order at 6:39 pm. He noted that a quorum was present and that there was no one from the public in attendance.

Information/Comments/Questions from the Public: There was no information, comments or questions as no one from the public was present.

Motion: McNab made and Sciabarrasi seconded a motion to accept Minutes from the Wardens' Meeting: July 26, 2012.

The motion passed unanimously.

Tax Collector's Report:

Motion: Sciabarrasi made and Koerner seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. The Board reviewed the report. Mendillo reported that the tax sale must be cancelled because the second letters of notification, which were sent by certified mail, were postmarked one day later than the 40 days required by law. She reported that if the tax sale is rescheduled, title searches for those properties must be done for the period beginning after the 90 day notices were sent. Mendillo suggested that before deciding on a new date for the tax sale, we wait a month in order to see how many of the six delinquent accounts are paid. The Wardens agreed to place this item on the Agenda for the September meeting. Jean Clark, from Priority Title Co., will submit a bill for services provided thus far. There was no further discussion.

The motion passed unanimously.

URI Report:

Motion: McNab made and Sciabarrasi seconded a motion to accept the URI Report.

Baker presented the URI Report. The Board reviewed the report. Baker also mentioned that the road name changes are now in effect. There was no further discussion or questions.

The motion passed unanimously.

Chiefs' Report:

Motion: Sciabarrasi made and McNab seconded a motion to accept the Chiefs' Reports.

Barrington presented his report along with Deputy Chief Reed's report and the Maintenance Coordinator's report. Barrington updated the Board on the status of the ladder. It arrived back to the Station and will be going out for PM Service on Monday and it is anticipated to be out of service for around a week. Discussion was held with regard to the bill for the repair to the fly. Barrington said that is still up in the air who is responsible for it the insurance company wants to do further testing on it to determine if the failure stems from the 2009 accident or if it is a manufacturer flaw. Koerner brought up that as discussed at the last Wardens Meeting that we may have to use Capital Reserves to pay for it; if we did that would it affect us getting reimbursed by either the insurance company or the manufacturer's warranty. Barrington said he believed it would and therefore is working toward getting the testing done so a determination of a responsible party is made. The rest of the reports were reviewed by the Board. Barrington brought to their attention the letter from Deputy Chief Reed regarding the Underground Tank fire protection requirements. We have adopted the same requirements as the UFD and will be forwarding it to the Town to incorporate the requirements into their regulations. There was no further discussion or questions

The motion passed unanimously.

Barrington asked that the Board make a motion to post the Underground Water Tank Specifications as policy. Hall questioned how it was a policy as presented. Barrington responded that it just needed to be put in policy format and that it would go under Code Enforcement in the policy manual.

No motion was made.

Treasurer's Report:

Motion: Koerner made and Sciabarrasi seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report for review. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: Sciabarrasi up-dated the Board about discussions at the Finance Committee Meeting held on August 8th. The Board also reviewed the Draft Minutes from that meeting. – Next Meeting: October 17, 2012 at 11:00 a.m. There was no further discussion. No motion was made.

New Business:

Set Tax Rate for 2012

Beasley presented the Tax Assessors Report. The Board reviewed the report. There was no further discussion or questions.

Motion: Koerner made and Sciabarrasi seconded a motion to set the 2012 tax rate at \$.87 per thousand.

Mendillo gave the Board her calculations for the tax rate in order to meet the money budgeted for 2012/2013. There was no further discussion or questions.

The motion passed unanimously.

Old Business: President Cobb mentioned that the District is still in need of a Moderator, a Tax Assessor and an Auditor. If anyone knows anyone in the District who would be interested please have them contact the District and/or come to a meeting. No motion was made.

Communications: There were no communications. No motions were made.

Information: The Auditors will be at the Station September 6th & 7th. The Tax Sale scheduled for September 28th has been cancelled. There was no further information. No motion was made.

Next Meetings and Events:

- September 27, 2012 at 6:30 PM at the KFD Station – Monthly Wardens’ Meeting
- October 17, 2012 at 11:00 AM at the KFD Station – Finance Committee Meeting (Wed)
- October 25, 2012 at 6:30 PM at the KFD Station – Monthly Wardens’ Meeting
- November 15, 2012 at 6:30 PM at the KFD Station – Monthly Wardens’ Meeting
- December 6, 2012 at 6:30 PM at the KFD Station – Monthly Wardens’ Meeting

Adjournment:

Motion: Sciabarrasi made and McNab seconded a motion to adjourn the meeting.

The meeting was adjourned at 8:00 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager